



Cowlitz 2 Fire & Rescue

Application for Employment

701 Vine Street, Kelso, WA 98626
 (360) 578-5218 FAX (360) 578-5220

POSITION APPLYING FOR:

This application is for a regular, full-time position.

- Over 18 years of age: Yes No

Last Name	First	Middle Initial	Date of Application
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Address	Position applying for:
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City	State	ZIP code	Phone Numbers: Work:	Home: Cell:
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How were you referred to the Fire District? (Circle only one)	A By your college	B Advertisement	C Employment Agency	D By an Employee	If so, give name:	E Walk-in	F Resume or letter	G Other
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Please read carefully and complete by printing in ink or typing.
Provide all information requested. You may attach a resume, but application must be completed in full.

Applications are retained according to the requirements of the State of Washington Records Retention Schedule. However, applicants must complete a new application and testing process to be considered for a new Eligibility List.

As a condition of employment, documentation is required to prove eligibility to obtain employment along with personal identification as required by the Immigration Reform and Control Act of 1986.

An Equal Employment Opportunity Employer

Cowlitz 2 Fire & Rescue is an equal employment opportunity employer, and does not and will not discriminate on the basis of race, religion, national origin, sex, age, disability, marital status, sexual orientation, gender identity, or status as a veteran. Information provided on this application will not be used for any discriminatory purpose.

Drug Free Workplace

Cowlitz 2 Fire & Rescue has adopted a drug-free workplace policy that requires pre-employment drug testing and other forms of drug and alcohol testing as described in the District's policy.

Eligibility Lists

A testing process is used to create an eligibility list which is valid for one year, unless extended by the Fire Chief. Appointments to vacant regular, full-time Firefighter positions are made using both the entry-level and lateral-entry eligibility lists. Additional testing and documentation is required prior to appointment to a regular, full-time position.

Employment Record

Starting with present or most recent, list all previous employers. Include self-employment and summer and part-time jobs. If more space is required, please continue on a separate sheet. **You may attach a resume, but this portion of the application must be completed in full as well.**

Last or present company		Type of business	Title of position held
Street Address		Phone No.	Brief description of job duties
City	State	ZIP code	
Supervisor's name and title		Phone No.	
Base salary	Dates worked From To		
Reason for leaving or seeking employment			
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Company		Type of business	Title of position held
Street Address		Phone No.	Brief description of job duties
City	State	ZIP code	
Supervisor's name and title		Phone No.	
Base salary	Dates worked From To		
Reason for leaving			
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Company		Type of business	Title of position held
Street Address		Phone No.	Brief description of job duties
City	State	ZIP code	
Supervisor's name and title		Phone No.	
Base salary	Dates worked From To		
Reason for leaving			

Professional/Work References

List two past supervisors and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title/Relationship	Address (street, city, state, zip code)	Phone No. (include area code)	Occupation
May we contact your present employer?		Yes No	Salary desired:	Date available:

Additional Professional Qualifications

Professional memberships, certificates, or licenses held. **If certificates or licenses are required for the position for which you are applying, you must include a copy with the application.**

Miscellaneous

Have you been previously employed by Cowlitz 2 Fire & Rescue?	Yes No	If yes, when and in which department?
Do you have any relative(s) currently employed by Cowlitz 2 Fire & Rescue?	Yes No	If yes, list below
Name	Relationship	Name Relationship
Have you been convicted of any crimes other than minor traffic violations during the past seven years? (A conviction record will not necessarily bar you from employment)	Yes No	If yes, list below
Would you be willing to submit to an employment physical?	Yes No	
Would you be willing to submit to a drug screening test?	Yes No	
Will visa or immigration status prevent lawful employment? (Proof of citizenship or immigration status will be required upon employment)	Yes No	
Do you have any activities, commitments or responsibilities that may prevent you from meeting work attendance, travel, overtime or training requirements?	Yes No	If yes, explain?

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for withdrawal of my application or separation from Cowlitz 2 Fire & Rescue’s service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment and my continued employment depends upon the will of the department or myself.

With my signature below, I authorize Cowlitz 2 Fire & Rescue to solicit information regarding my character, general reputation, credit, previous employment and similar background information, and to contact any and all references I have given on my application. I release all parties and persons connected with any such request for information from all claims, liabilities, and damages that may arise out of the furnishing of such information. If employed, I release Cowlitz 2 Fire & Rescue from any liability for future references it may provide regarding my work history at the department.

Signature Date

If any of your educational or employment records are under other than the above name, please provide other names below.