

Board of Commissioners Meeting

July 24, 2019

Chairperson Cameron called a regular Board of Commissioners meeting to order at 5:30 pm on July 24, 2019, at Cowlitz 2 Fire & Rescue Headquarters Station in the high school classroom.

The following were present:

Commissioner Cameron	Commissioner Headley
Commissioner Hallanger	Commissioner Olson
Chief LaFave	DFM Huff
DC Ribelin	BC Tone
Admin Support Specialist Jones	Volunteer Coordinator Meller
BC Graham	

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Olson to approve the July 10, 2019, BOC meeting minutes as is. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

Administrative Support Specialist Jones has successfully completed her one year of probation.

Verbal Reports:

Station 24 Remodel: A station 24 remodel project cost estimate document prepared by Collins Architecture was distributed at the meeting. The cost of the project is higher than expected and includes some items that are outside the scope of the intended remodel. Chief LaFave, Commissioner Cameron and Commissioner Headley will meet with the architect to further clarify the project and explore ways to trim costs.

Written Reports:

Capital Improvement Project Update: DFM Huff provided a written report that was included in the board packet. At station 25, bay framing and exterior grading are in process. The living quarters framing is almost complete and trusses are up.

At station 22 HVAC rough-in, plumbing and electrical are ongoing and roofing has started. The sprinkler pipe rough-in is almost complete and issues with hold downs and anchor bolts have been fixed and inspected. The misplaced bolts that can be seen have been cut.

Construction for station 22 and 25 is on schedule and two quotes have been received for demolition of the old stations 22 and 25.

Action Items:

Surplus of Old MSA Airpacks and Associated Items (Staff Report 7-2-001): DFM Huff prepared a report detailing the old MSA airpacks and associated items that cannot be used because they are past their useful lifespan. SeaWestern will take the old airpacks at no cost to the district.

A motion was made by Commissioner Headley to approve surplus of old MSA airpacks and associated items at Chief LaFave's discretion. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Demo Medic Unit Purchase: The approved budget includes the purchase of a new medic unit and the items to equip the unit. The district has an opportunity to purchase a demo medic unit from Braun NW for \$162,496, not including tax. This medic unit will be built to our specifications and displayed by Braun at trade shows.

A motion was made by Commissioner Headley to authorize Chief LaFave to send a letter of intent to Braun NW to purchase a demo medic unit for \$162,496.00 before tax. Commissioner Hallanger seconded the motion. N further discussion. Motion carried.

Chief's Report:

- Discussion of SB 5010 regarding parcels that do not pay fire district levy but are still protected by the fire district. The district has the option to annex such parcels. Chief LaFave will discuss this bill with Brian Snure and bring more information to the board.
- As of August 1, the district will adhere to a new policy regarding out of district transports. The District will not drop below level 1 to transport for districts that cannot reciprocate unless the call is a charlie, delta or echo response. Additionally, fee for these transports will increase to reflect the current cost of this service.
- Currently have a single resource out for preposition with DNR.
- Working on a staffing plan for the district.
- The ladder truck paint job is finished and other customization work continues. When the work is about 90% complete, BC Tone will fly to Alabama to inspect the truck.
- Discussion about 911 communication center's bid process and selection of property.

Payroll:

A motion was made by Commissioner Hallanger to approve payroll totaling \$227,235.31 for warrant numbers 58404 through 558415 dated July 19, 2019. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Olson to approve vouchers totaling \$61,460.96 for warrant numbers 58416 through 58447 dated July 26, 2019. Commissioner Halanger seconded the motion. No further discussion. Motion carried.

Announcements:

- The district career all call meeting is Monday, July 29 at station 21 at 0830. Kalama will help with coverage.
- Saturday, July 27, the intersection at Washington Way and Nichols in Longview will be completely closed.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:18 p.m.

Chairperson Cameron

District Secretary