

Board of Commissioners Meeting

August 14, 2019

Vice Chair Hallanger called a regular Board of Commissioners meeting to order at 5:30 pm on August 14, 2019, at Cowlitz 2 Fire & Rescue Headquarters Station in the high school classroom.

The following were present:

Commissioner Headley	Commissioner Neves
Commissioner Olson	Chief LaFave
DC Ribelin	FA Ballinger
DFM Huff	BC Graham
HSO Agren	VC Meller
Lt Nunes	

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Headley to approve the July 24, 2019, BOC meeting minutes with an edit by Chairperson Cameron. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

Chief LaFave received a letter from Lewis County Fire District 15 with high praise for our mechanics and quality of work.

Verbal Reports:

None

Written Reports:

Capital Improvement Project Update: DFM Huff provided a written report that was included in the board packet. At station 25, framing in the living quarters is almost complete. Trusses for the apparatus bay was recently delivered. Exterior wall weather proofing, electrical rough and plumbing rough are well underway.

At station 22 roofing is almost complete. HVAC, plumbing and electrical are ongoing. The sprinkler pipe is complete. Sidewalk/curb and gutter work started this week in addition to exterior site prep work. Insulation and sheetrock are scheduled to start next week, as well as siding, exterior doors and frames. Issues discussed at the last board meeting have been resolved.

Action Items:

Surplus Station 22 Manufactured Home (Staff Report 8-1-001): DFM Huff prepared a report detailing the need to surplus the manufactured home at station 22 which included approximate fair market value considerations. Staff does not intend to actually get rid of this until Tapani is finished renting it out during construction.

A motion was made by Commissioner Headley to approve surplus of the 1998 Skyline Manufactured Home at Chief LaFave's discretion. Commissioner Neves seconded the motion. No further discussion. Motion carried.

Resolution# 803-2019: Cancel Warrants: The district has four warrants that are more than a year old. Staff is requesting to void the warrants in this resolution in accordance with RCW 39.56.040.

A motion was made by Commissioner Olson to authorize approve Resolution# 803-2019: Cancel Warrant as is. Commissioner Neves seconded the motion. No further discussion. Motion carried.

Interlocal Agreement for Emergency Medical Services: Staff included edits to the current interlocal agreement we have with the City of Longview for emergency medical services. After some additional thought, Chief LaFave is requesting that we cancel this interlocal since it is not needed or required for this type of service. The agreement requires 30 days written notice to terminate. However, staff is proposing to increase the out of district response fee to surrounding agencies when we are dispatched for a service that has no real mutual aid received to us by that agency. The new rate would be \$696, which is calculated from our current transport and collection rate. This fee would be adjusted each year as our transport and collection rate changes.

A motion was made by Commissioner Neves to authorize cancelling the Interlocal Agreement for Emergency Medical Services with the City of Longview and notify them of the increased fee as outlined above. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Chief's Report:

- The ladder truck is about 90% complete and BC Tone will be flying to Alabama to next week to inspect the truck. If all goes well, it should be delivered sometime in September.
- The generator has been installed at station 21 and should be operational in the next week.
- New demo medic unit has been ordered and is currently being built to our specifications.
- We have 32 high school students signed up for this year's fire science class. 20 first year students and 12 second year.
- WA State has reinstated their FF1 reimbursement funding.
- Discussion regarding the station 24 remodel and determining that it will be most cost effective to do a mobile home there instead of the remodel concept.
- Two ballistic vest options were shown at tonight's meeting. Overview of the pros and cons between ceramic plate vs steel plate. This is still being explored at this time.

Payroll:

A motion was made by Commissioner Neves to approve payroll totaling \$245,095.93 for warrant numbers 58507 through 58523 dated August 5, 2019. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Headley to approve vouchers totaling \$722,534.16 for warrant numbers 58524 through 58593 dated August 16, 2019. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Drill Points:

A motion was made by Commissioner Neves to approve vouchers totaling \$16,686.89 for warrant numbers 58448 through 58506 dated July 31, 2019. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- District dinner will be November 23 at the Red Lion this year with social hour at 6:00 pm and dinner at 7:00 pm.
- The department all call meeting will be on October 2 at 6:00 pm. Location is still being discussed.
- Update on employee that has been off for about six months and the need for a firefighter/paramedic replacement.
- Discussion about potentially paying for paramedic school for current part-time personnel that are high performing and have an interest.

Adjournment:

Meeting was adjourned by Vice Chair Hallanger at 6:30 p.m.

Chairperson Cameron

District Secretary