

Board of Commissioners Meeting

September 25, 2019

Chairperson Cameron called a regular Board of Commissioners meeting to order at 5:30 pm on September 25, 2019, at Cowlitz 2 Fire & Rescue Headquarters Station in the high school classroom. The following were present:

Commissioner Hallanger	Commissioner Headley
Commissioner Olson	Commissioner Neves
Chief LaFave	DC Ribelin
FA Ballinger	DFM Huff
BC Graham	VC Meller

A moment of silence was taken for BC Mike Zainfeld.

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Neves to approve the September 11, 2019, BOC meeting minutes as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

None

Written Reports:

Capital Improvement Project Update: DFM Huff provided a written report at the meeting. At station 25, framing, exterior wall weather proofing and plumbing rough are complete. Electrical rough is ongoing and siding has begun.

At station 22, exterior painting is complete. Sheetrock, electrical and exterior site prep work is still in process. Floor polishing work will start soon.

Action Items:

POG XXXX: Position Description: Planning Support Specialist: This is the job description for the new position that was approved by the board at the last meeting. A couple of minor edits were suggested by the board. Staff will assign a number to this policy. This position will be filled through an internal advertisement.

A motion was made by Commissioner Hallanger to approve POG XXXX: Position Description: Planning Support with suggested edits. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Tuition Incentive Program for Paramedic Education (Staff Report 9-2-001): Our current entry level and lateral hiring lists both have a shortage of paramedics. This appears to be a nationwide trend and we are looking at creative ways to help fulfil our need. One of those ways would be to offer a paramedic tuition assistance incentive program. DC Ribelin gave an overview of the programs she has looked into as well as a draft agreement. The agreement would be between C2FR and a C2FR member that would be selected to be a part of this program.

The board had a few questions and concerns related to the draft agreement. They feel the payback timeline (if not successful) is not clear. They also feel two years is not a long enough commitment to C2FR with such a large financial investment. The board's suggestion is a five year commitment. Discussion concerning once they successfully pass paramedic school and testing, what happens next. If they fail a national test to become a paramedic, how many attempts will we allow them? Discussion regarding part time employees versus full time employees taking advantage of this incentive program.

The board is in favor of this program, however, they would like additional edits made on the agreement. They would also would like the contract we would enter into with staff's desired school to be brought back for approval before signing.

Chief's Report:

- Moving forward with apparatus purchases as previously reported.
- C2FR has received a tremendous amount of support related to the passing of BC Mike Zainfeld. A Type 3 Incident Management Team has been a huge help and are leading the memorial planning and effort.

Payroll:

A motion was made by Commissioner Hallanger to approve payroll totaling \$221,824.56 for warrant numbers 58706 through 58717 dated September 20, 2019 and void warrant numbers 58704 through 58705 for \$3,876.34 dated September 20, 2019 due to a misprint on check stock. Commissioner Neves seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Neves to approve vouchers totaling \$69,756.19 for warrant numbers 58718 through 58766 dated September 27, 2019. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Headley gave an update on Cowlitz 911 dispatcher staffing and property search status.
- All call on October 2 has been cancelled.
- Commissioner Neves will be out of town for the next board meeting.

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:48 p.m. to enter into Executive Session to discuss real estate for approximately 15 minutes.

Chairperson Cameron closed the Executive Session and re-opened the regular meeting at 7:03 pm.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 7:03 p.m.

Chairperson Cameron

District Secretary