

Board of Commissioners Meeting

October 23, 2019

Chairperson Cameron called a regular Board of Commissioners meeting to order at 5:30 pm on October 23, 2019, at Cowlitz 2 Fire & Rescue Headquarters Station in the high school classroom.

The following were present:

Commissioner Hallanger

Commissioner Headley

Chief LaFave

DC Ribelin

Admin Specialist Jones

Commissioner Neves

Commissioner Olson

DFM Huff

Health and Safety Officer Agren

Volunteer Coordinator Meller

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Hallanger to approve the October 9, 2019, BOC meeting minutes as is. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

None

Written Reports:

Capital Improvement Project Update: DFM Huff provided a written report that was included in the board packet. At station 25 the HVAC rough in is now complete and sheetrock has started in the living quarters. Asbestos removal in the old station is scheduled for November 12 and 13.

At station 22 the sheetrock work needs repair from the floor polishing process, and the interior paint will need touch-ups. The building has gas and power. The siders replaced all exterior corner boards. Temporary occupancy permit is expected by the end of November. Equipment from the old station will be moved into the new station to facilitate demolition on the old station.

Station 24 mobile home project updates. Site prep work will cost \$30-\$40 thousand dollars. The two bedroom mobile home with office space and ADA ramp will cost about \$100,000. DFM Huff will begin working on the permit process.

Action Items:

Medical Equipment Purchase (Staff Report 10-2-001): Chief LaFave prepared a report detailing the need to upgrade our response capability with the purchase of necessary EMS specialized equipment. The cost of the equipment with tax and installation has been updated to \$438,194.54. This includes retrofitting five cots to operate with the power lift.

Discussion regarding the function of the LUCAS device and powerlift auto load devices, including viewing informational videos. All questions from the board were answered by staff. Further discussion with Commissioner Hallanger expressing concern about spending large sums late in the budget year. Chief LaFave acknowledged that we did not expect to have bond money available but we do and it must be spent on upgrades. These purchases are significant upgrades to our crew capability, and would be a force multiplier. The LifePack V4 will integrate with the ImageTrend record management system smoothly whereas the current LifePack will require patches.

A motion was made by Commissioner Neves to authorize the purchase of recommended medical equipment as a total package with capital improvement bond funds and as sole source, not to exceed \$438,194.54, including tax. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Chief's Report:

- Public Safety Selection out of Lynwood will provide an employment suitability report on a C2FR paramedic candidate. This company has a very solid understanding of the unique needs of our employees and could be a resource for the overall health and wellbeing of our crews.
- Interviews will be occurring soon for the planning position.
- FPW Open House on October 12 had 533 attendees.
- Chief LaFave, HSO Agren, and BC Graham will be attending a service for an Okanogan FD 3 LODD. Chief will be representing WA State Fire Chiefs.
- The new command rig is back with its third engine. Discussion of the Lemon Law with the C2FR attorney.

Payroll:

A motion was made by Commissioner Hallanger to approve payroll totaling \$214,775.84 for warrant numbers 58834 through 58844 and EFT's dated October 18, 2019. Commissioner Neves seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Olson to approve vouchers totaling \$113,311.11 for warrant numbers 58845 through 58897 dated October 25, 2019. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Drill Points:

A motion was made by Commissioner Hallanger to approve drill points totaling \$16,964.99 for warrant numbers 58898 through 58939 and EFT's dated October 31, 2019. Commissioner Neves seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Headley gave an update on Cowlitz 911 dispatcher staffing and property search status.

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:27 p.m. to enter into Executive Session to discuss labor negotiations for approximately 30 minutes.

Chairperson Cameron closed the Executive Session and re-opened the regular meeting at 6:53 p.m.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:53 p.m.

Chairperson Cameron

District Secretary