

Board of Commissioners Meeting

December 11, 2019

Chairperson Cameron called a regular Board of Commissioners meeting to order at 5:30pm on December 11, 2019, at Cowlitz 2 Fire & Rescue Headquarters Station in the high school classroom. The following were present:

Commissioner Hallanger	Commissioner Olson
Commissioner Headley	Commissioner Neves
Chief LaFave	DC Ribelin
FA Ballinger	DFM Huff
BC Graham	VC Meller
BC Sanders and family	Lt Dearth and family
FF/EMT Hansen and family	Jacob Trotter and family

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Hallanger to approve the November 13, 2019, and November 20, 2019, BOC meeting minutes as is. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Oath of Office:

Two promotions occurred for Battalion Chief Jason Sanders and 1st Lieutenant Erik Dearth. BC Sanders's promotion was effective October 26, 2019 and Lt Dearth's promotion is effective January 1, 2020. Their promotional/commitment letter was read and signed by each, followed by their families pinning their badges on them. Congratulations to both of you for your hard work and dedication to the District.

Two new hires were administered the oath of office. New hires FF/EMT Nick Hansen and Planning Support Specialist Jacob Trotter recited the oath of office. FF/EMT Hansen started October 26, 2019 and PSS Trotter will start January 11, 2020. Congratulations and welcome to Cowlitz 2 Fire & Rescue.

Awards & Recognition:

Four Kelso Police Department Officers, Croco, Marthaler, Voelker and Johnson, were recognized and given the Chief's coin for life saving measures they performed at an incident in October at the Kelso movie theater while waiting for our ambulance crew to arrive. The person they performed CPR on was on a ventilator in the hospital for a month, but has since recovered and is now home. Without their lifesaving efforts, the outcome would've been very different. Chief LaFave appreciates the partnership between C2FR and KPD. Thank you to these four officers for their commitment to our citizens, their teamwork and professionalism.

Verbal Reports:

None

Written Reports:

Capital Improvement Project Update: DFM Huff provided a written report that was included in the board packet. At station 25 garage doors, interior door frames, mechanical rough in, sheetrock and floor polishing are all complete. Mud work on sheetrock is almost complete, and finish electrical has started.

At station 22 the sheetrock repair and floor polishing repair have started. The old station has been demolished and the mobile home has been sold and moved.

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:03pm to enter into Executive Session to discuss labor negotiations for approximately 30 minutes.

Chairperson Cameron closed the Executive Session and re-opened the regular meeting at 6:30pm.

Action Items:

Collective Bargaining Agreement: Chairperson Cameron has some edits and clarifications he would like completed through an MOU and/or in the next contract as appropriate. There is some question about the legality of requiring MERP contribution by union members as written in the current contract and with the recent passage of JANUS. The Chief will check with our attorney on this, as will the union.

A motion was made by Commissioner Neves to approve the 2020-2021 Collective Bargaining Agreement. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Resolution 808-2019: Adoption of 457(b) Deferred Compensation Plan: An updated resolution and contract with VALIC was required due to the District match of deferred compensation up to the amount agreed to in the contract.

A motion was made by Commissioner Olson Resolution 808-2019: Adoption of 457(b) Deferred Compensation Plan as presented, and the Adoption Agreement with VALIC. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Surplus Apparatus (Staff Report 12-1-001): Staff has prepared a list of apparatus for surplus. Commissioner Headley expressed concerns with getting rid of so many pieces of apparatus since the District has not put the ladder truck in service to know what kind of limitations we may face due to its size. The Board is okay with surplus the recommended apparatus, but would like staff to hold off on selling some of the apparatus discussed tonight until we put the ladder truck in service and have more familiarity with it.

A motion was made by Commissioner Olson to approve the surplus of apparatus identified in Staff Report 12-1-001. Commissioner Neves seconded the motion. No further discussion. Motion carried.

Chief's Report:

- The initial amount approved by the board for the ladder truck only covered the cost of acquiring the apparatus, but not equipment needed to go on it. *A motion was made by Commissioner Neves to approve the purchase of necessary equipment to go on the ladder truck and not to exceed \$50,000 including sales tax. Commissioner Headley seconded the motion. No further discussion. Motion carried.*
- Chief LaFave will be looking at the feasibility to modify one full bay at St 21 to accommodate the ladder truck.
- Staff gave a quick updated on GEMT revenue.

Payroll:

A motion was made by Commissioner Neves to approve payroll totaling \$161.97 for warrant number 59143 dated October 31, 2019; \$230,227.31 for warrant numbers 59019-59032 and EFT's dated November 20, 2019; \$221,945.55 for warrant numbers 59127-59140 and EFT's dated December 5, 2019; and VOID \$161.97 EFT dated October 31, 2019 (due to incorrect bank account number provided, which was reissued by check on same date). Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Olson to approve and VOID vouchers totaling \$58,858.41 for warrant numbers 59033-59079 dated November 27, 2019 (due to signatures not printing on checks due to BIAS conversion, which were all reissued on same date); approve \$58,858.41 for warrant numbers 59080-59126 dated November 27, 2019; \$46,776.25 for warrant number 59141-59142 dated December 6, 2019; and \$493,915.95 for warrant number 59144-59185 dated December 13, 2019. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Announcements:

- The board cancelled the December 25, 2019 regular board meeting.
- Commissioner Headley gave an update on Cowlitz 911 dispatcher staffing and property search status.
- Commissioner Headley attended the last Cowlitz County Fire Official's meeting and provided an update.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 7:06pm.

Chairperson Cameron

District Secretary