



Cowlitz 2
FIRE & RESCUE



Job Announcement

Fire Department Mechanic

Cowlitz 2 Fire & Rescue (District) is currently seeking applications for the position of Fire Department Mechanic. Applications accepted: July 1, 2020 – August 14, 2020 (at 5:00 pm)

Position Details	Benefits
Salary: \$67,836 - \$83,280 annually <i>(depending on experience and qualifications)</i>	Medical/dental/vision/life insurance package Washington State Public Employee Retirement System (PERS)
Expected Shift Schedule: Monday – Friday, 8a – 5p <i>(Schedule changes may occur during emergency situations)</i>	Deferred compensation with match up to \$100/mo and optional additional life insurance
Annual paid holidays, floating holidays, and vacation leave	Annual Tool Reimbursement (up to \$500)
Accrued sick leave	Uniforms provided

Minimum Qualifications:

- Candidates must be 18 years of age or older at the time of application
- High School graduate or equivalent (GED)
- Possess and maintain a valid driver’s license with an interstate Class B CDL and medical card
- An insurable driving record
- Successfully pass drug screening and comprehensive background review prior to hiring
- Basic computer skills, including word processing, spreadsheets, email, internet use, and maintenance software
- 3 years of experience as a heavy-duty truck mechanic
Experience as an automotive technician in lieu of heavy-duty experience will be evaluated at time of application
- Master EVT certification will be required within 5 years of employment (will be paid for by C2FR)

Highly Desirable Qualifications:

- Previous experience as an EVT (emergency vehicle technician)
- ASE Truck
- ASE Automotive
- Electronic diagnostic experience
- Basic welding and fabrication skills
- Proficient with both low and high voltage circuits

Cowlitz 2 Fire & Rescue is an equal opportunity employer and a drug free workplace.

Duties of the Position:

This position is a non-represented public-safety position. The Mechanic will work with the maintenance team and independently; under the supervision of the Lead Mechanic. The position encompasses a variety of duties and responsibilities to support the operational readiness of the District. The Mechanic shall be responsible to maintain and make necessary repairs to the various vehicles in the fleet and associated District equipment. The District shop also provides repair and maintenance services for outside agencies. A high level of working knowledge of vehicle systems is required. The Mechanic will document all work as directed by the Lead Mechanic, and be available for emergency repair work. Mechanics will be subject to random drug screening as required by DOT guidelines.

Expectations:

Employees of Cowlitz 2 Fire & Rescue are expected to be willing and able to:

- 1) Establish a record of self-motivation and dedication on the job;
- 2) Respond to emergency call backs on occasion;
- 3) Show pride in the job; and
- 4) Demonstrate self-initiative by studying and learning topics which are of benefit to the fire district and to advance one's own personal skills and abilities.

The Organization:

Cowlitz 2 Fire & Rescue is a District governed by a five-member Board of Commissioners who are elected to serve six-year terms. Cowlitz 2 Fire & Rescue operates out of five locations and encompasses 150 square miles serving approximately 34,000 citizens. Services include fire suppression and prevention, along with ALS transport. Service is provided by 38 career uniformed employees, nine part-time employees, two full-time mechanics, an administrative staff consisting of a Fire Chief, a Deputy Chief, a Financial Analyst, two Administrative Support Specialists, a Fire Inspector, a Planning Support Specialist, and 70+ volunteers. The Fire District's preliminary budget for 2020 is \$11,262,568.

Mission Statement:

Serve with Duty, Respect and Integrity

Vision Statement:

It is the vision of Cowlitz 2 Fire & Rescue to be recognized as an all hazards risk service provider by working collaboratively with regional and local agencies. We strive to meet the fire and life safety needs of our diverse community and maximize the efficient use of all resources.

Application Process Information:

- Applications will be due by August 14, 2020, no later than 5:00 pm.
- **Only completed application packets will be reviewed. Application packets MUST include:**
 - Completed application packet (including background check authorization forms)
 - Photo copy of current driver's license and medical card
 - 5-year employment driving abstract
 - High school diploma or GED, and any higher degrees you have obtained
 - If applicable, attach a copy of your military DD214
 - Any other relevant professional certifications you have obtained that you want to include
- Applications can be returned:

In Person or by Mail

Cowlitz 2 Fire & Rescue
701 Vine St
Kelso, WA 98626

By E-mail

applications@c2fr.org

- Application packets will be reviewed, and top candidates will be contacted for the next steps in the application process (see attached timeline).

Applicant Timeline:

Cowlitz 2 Fire & Rescue is providing this timeline to help you plan your current work schedule and make travel arrangements while you are in the application process. Please note the dates indicated for “Email Notice of Advancement.” At that time, you will be notified whether or not you are proceeding to the next step in the process. Those who are moving on will receive further instructions.

*****This timeline may be modified by the District as needed*****

Applications Due	August 14, 2020 by 5:00pm
Email Notice of Advancement: Instructions to schedule knowledge testing	August 21, 2020
Knowledge Testing	August 31, 2020
Email Notice of Advancement: Instructions to schedule psychomotor testing	September 1, 2020
Psychomotor testing	September 9, 2020
Email Notice of Advancement: Instructions to schedule panel interview	September 10, 2020
Panel Interviews	September 16, 2020
Email Notice of Advancement: Instructions to schedule Chief’s interview	September 17, 2020
Chief’s Interviews	September 18, 2020
Conditional Offer of Employment	September 18, 2020
Comprehensive Background Investigation	Week of September 21, 2020
Medical and Drug Screen	Week of September 21, 2020
Tentative First Day of Employment	October 11, 2020
Tentative Introduction at Board of Commissioners Meeting	October 14, 2020 @ 5:30pm