

Board of Commissioners Meeting

September 23, 2020

Chairperson Cameron called a regular Board of Commissioners meeting to order via zoom at 5:30pm. The following attended:

Commissioner Hallanger

Commissioner Headley

Chairperson Olson

Commissioner Neves

Chief LaFave

DC Ribelin

DC Sanders

FA Ballinger

Members via Zoom

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Neves to approve the August 26, 2020 board meeting minutes as is. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

HSO Agren did a great job coordinating the 911 ceremony and the one year anniversary of BC Zainfeld's death. His hard work and dedication to these type of events is appreciated.

Verbal Reports:

None

Written Reports:

None

Action Items:

Deferred Comp Match for Admin: When the Board approved the labor agreement last year, there was a new benefit of deferred compensation and MERP matches. Since non-represented employees typically follow the contract, but do not participate in MERP, the entire amount of \$100 per month would contribute to deferred compensation instead. It has recently been discovered that we neglected to get Board action for this benefit.

A motion was made by Commissioner Headley to authorize non-represented employees to receive a \$100 per month deferred compensation match retroactive to January 1, 2020. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

2020 Supplemental Budget #1: The 2020 Supplemental Budget #1 was presented, as well as an update on our capital improvement project fund and remaining expenses. All questions by the Board were answered by staff.

A motion was made by Commissioner Headley to approve the 2020 Supplemental Budget #1 as presented. Commissioner Neves seconded the motion. No further discussion. Motion carried.

Resolution 811-2020: Transfer to Reserve Fund: As identified in the 2020 Supplemental Budget #1, staff is recommending \$500,000 to be transferred to our reserve fund.

A motion was made by Commissioner Hallanger to approve Resolution 811-2020: Transfer to Reserve Fund. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Surplus of Computers (Staff Report 9-2-001): There are eight computers that are broken and outdated that staff is recommending for surplus. The hard drives in these computers will be destroyed as required by law.

A motion was made by Commissioner Neves to authorize the disposal of the identified computers. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Cowlitz 911 Lease Agreement: Chairperson Cameron requested that this be brought back to the next Board meeting so that the Board has time to review the agreement since it was not included in the board packets and was brought to tonight's meeting.

Set Special Meeting for November 18 to include Public Hearing: Staff is requesting that the Board cancel both regularly scheduled November board meetings (November 11 and 25) and instead set a special meeting for November 18 at 5:30pm to include public hearings.

A motion was made by Commissioner Neves to authorize the cancellation of the November 11 and 25 Board meetings and set a special meeting for November 18 at 5:30pm to include public hearings. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Chief's Report:

- Mobilization update of our personnel and apparatus.
- Letters have been sent out to parcel owners related to SB5010 to start the process.
- Update on the status of hiring personnel.

Payroll:

A motion was made by Commissioner Neves to approve payroll totaling \$306,545.37 for warrant numbers 60363-60378 and EFT's dated September 4, 2020 and \$288,561.91 for warrant numbers 60425-60435 and EFT's dated September 18, 2020. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Olson to approve vouchers totaling \$3,895.56 for warrant numbers 60379-60380 dated September 4, 2020; \$37,136.82 for warrant numbers 60381-60424

dated September 11, 2020; and \$51,962.72 for warrant numbers 60436-60478 dated September 25, 2020. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Headley gave an update on Cowlitz 911 dispatcher staffing, new software and property search status. Executive Director Phil Jurmu will be resigning effective 10/01/2020. Interim Executive Director is Bob Gregory. They have hired a consulting firm to recruit a new Executive Director.
- We recently received the preliminary regular levy rate for 2021, and it is at \$1.07 per \$1,000. Staff recommends the Board consider a lid lift in the near future. The Board requested staff to research options for a lid lift and bring back to a future meeting for the Board to consider.

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:40pm to enter into Executive Session to review the performance of a public employee per RCW 42.30.110(1)(g) for approximately 120 minutes.

Chairperson Cameron closed the Executive Session and re-opened the regular meeting at 8:30pm.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 8:30pm.

Chairperson

District Secretary