

Board of Commissioners Meeting

December 9, 2020

Chairperson Cameron called a regular Board of Commissioners meeting to order via zoom at 5:33pm. The following attended:

Commissioner Hallanger

Commissioner Headley

Commissioner Olson

Chief LaFave

DC Sanders

FA Ballinger

PUBLIC: Tim Hislop; Troy Hicklin

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Olson to approve the November 18, 2020 board meeting minutes as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Commissioner Vacancy:

Interview Selected Applicants: About 15 minutes prior to the start of the meeting, Marisa Hutcheson emailed FA Ballinger that she had a family emergency and would not be able to attend tonight's meeting. The Board proceeded to interview the other two candidates; Tim Hislop and Troy Hicklin. All three candidates were confirmed by FA Ballinger to be registered voters and live within the Fire District's boundaries. Upon conclusion of the two interviews, the Board decided to give Marisa another opportunity to interview at the December 23 meeting if she was still interested due to the circumstance that prevented her from participating tonight. FA Ballinger will reach out to Marisa and confirm she is still interested and can attend the next Board meeting for her interview. If so, this will be put back on the agenda for the Board to continue and chose a candidate.

Awards & Recognition:

None

Verbal Reports:

None

Written Reports:

None

Action Items:

Resolution 817-2020: Salaries Effective 01/01/21: A motion was made by Commissioner Hallanger to approve Resolution 817-2020: Salaries Effective 01/01/21 as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Final Acceptance of Station 25: The construction of Station 25 is complete in accordance with the plans and specifications under contract with the District. Staff is looking for official action by the Board to proceed with final close out with Berschauer Group for this project.

A motion was made by Commissioner Olson to accept construction of Station 25 as complete. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Chief's Report:

- Station 22 project nearing completion.
- Crews are averaging about 13.5 calls per day. We are on trend to have about 5,100 total calls this year.
- FA Ballinger is working with Cowlitz County GIS to update our Fire District boundary legal description. Once that is finished, we will be moving forward with the final steps to annex the properties identified in the SB5010 project.
- The quotes for a well at station 24 came back under our estimate. DFM Huff is working on that as well as a bid spec for a mobile home at station 24.
- Al Baso's memorial service will be happening in the next week. More information will follow via email.

Payroll:

A motion was made by Commissioner Headley to approve payroll totaling \$252,750.02 for warrant numbers 60747-60759 and EFT's dated December 4, 2020. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling 32,246.65 for warrant numbers 60702-60746 dated November 25, 2020; \$59,133.02 for warrant numbers 60760-60761 dated December 4, 2020; and \$32,511.94 for warrant numbers 60762-60799 dated December 11, 2020. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioner Headley reported on the status of the Executive Director search, potential timeframe for a groundbreaking ceremony for the new 911 center and the bid status for the Comm Center's new site.
- The Board would like staff to start planning for a Board Retreat/Workshop for February or March of 2021.
- Reminder that FA Ballinger has documents for the Board to sign. Please stop her office when you have a chance.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:17pm.

Chairperson

District Secretary