

# Board of Commissioners Meeting

*December 23, 2020*

Chairperson Cameron called a regular Board of Commissioners meeting to order via zoom at 5:30pm. The following attended:

Commissioner Hallanger

Commissioner Headley

Commissioner Olson

Chief LaFave

FA Ballinger

PUBLIC: Tim Hislop; Troy Hicklin, Marisa Hutcheson

## **Approve Minutes of Previous Meeting:**

*A motion was made by Commissioner Hallanger to approve the December 9, 2020 board meeting minutes as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

## **Public Comments:**

None

## **Commissioner Vacancy:**

***Interview Selected Applicants:*** The Board interviewed Marisa Hutcheson, since she was unable to attend for her interview at the last meeting due to a family emergency. After the interview and some Board discussion, the Board chose the person to fill the vacant Board position.

*A motion was made by Commissioner Headley to appoint Marisa Hutcheson to the vacant Board Position number 1. Commissioner Hallanger seconded the motion. No further discussion. Motion carried with Commission Olson voting against.*

The Board expressed their thanks for each applicant's time and interest in the position. Everyone interviewed was very well qualified. All candidates thanked the Board for the opportunity as well.

Chairperson Cameron administered the Oath of Office to Marisa Hutcheson. FA Ballinger will get the Certificate of Appointment paperwork filled out and ready for signatures, then deliver the signed copy to the Auditor's Office. *{Marisa Hutcheson participated in her role as Commissioner for the remainder of the meeting.}*

## **Awards & Recognition:**

None

## **Verbal Reports:**

***Board Workshop: Set Date & Topics:*** A Board Workshop for 2021 needs to be set and staff would like to know what topics to prepare for. After some discussion, it was decided that the Board Workshop will occur on March 10, at the regularly scheduled Board meeting. Some topics that will be discussed include: review OAP document, OAP goals and objectives, staffing, GEMT and EMS revenue review, long range capital needs, historical levy rate information and review information about a potential lid lift.

## **Written Reports:**

None

## **Action Items:**

***Surplus of Computer Equipment (Staff Report 12-2-001):*** We have computers that are broken and/or outdated that needs to be surplused. Each computer's hard drive will be destroyed at Ecotech Recycling in Kalama.

*A motion was made by Commissioner Olson to surplus the computer equipment identified in staff report 12-2-001 at the discretion of the Chief. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

## **Chief's Report:**

- Al Baso's memorial service occurred last week, and our staff assisted in numerous areas to support Fire District 5 and his family.
- One of our volunteers was killed at SW Medical Center yesterday. We are appropriately supporting her family as needed.
- Overview of recent calls. Crews are averaging about 13 calls a day.
- Staff is working on the EMS billing company transition, from EF Recovery to Systems Design.
- Overview of our wildland fire season and revenue recovery. We have not even recovered 50% invoiced for the year. Staff is following up to see when the remaining payments will be received.
- Staff is wrapping up year-end tasks.
- Station updates provided.
- Vaccine for our personnel will be occurring around the first of the year for those that want to participate.

## **Payroll:**

*A motion was made by Commissioner Hallanger to approve payroll totaling \$250,023.18 for warrant numbers 60800-60813 and EFT's dated December 18, 2020. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*A motion was made by Commissioner Headley to approve vouchers totaling \$198,492.33 for warrant numbers 60814-60873 dated December 23, 2020. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

**Announcements:**

- Commissioner Headley reported that a new Executive Director was selected and hired. He starts the first of the year. He is from California and will be relocating here.

**Adjournment:**

*Meeting was adjourned by Chairperson Cameron at 6:15pm.*

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Chairperson

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District Secretary