

Board of Commissioners Meeting

February 24, 2021

Chairperson Cameron called a regular Board of Commissioners meeting to order via zoom at 5:30pm. The following attended:

Commissioner Hallanger
Commissioner Olson
Chief LaFave
DC Ribelin
FA Ballinger

Commissioner Headley
Commissioner Hutcheson
DC Sanders
DC Neves

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Hallanger to approve the February 10, 2021 board meeting minutes as is. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Oath of Office:

FF/EMT Jacob Schaff, FF/Paramedic Chris Troyer, and FF/Paramedic Rafal Toczyski cited the oath of office that was given by Commissioner Cameron. Congratulations and welcome to all of the new employees that were present tonight.

Public Comments:

None

Awards & Recognition:

Chief LaFave recognized all personnel that worked during the snow storm we had recently. Everyone showed up to work, there were no accidents and everyone was cautious. BC Graham brought his personal tractor to the station to move snow accumulating in the parking lot and around apparatus bay doors. This was a significant benefit to help ensure the safety of our members.

Verbal Reports:

911 Public Authority: Commissioner Headley gave an update about staffing levels/issues at Cowlitz 911. Their ground breaking ceremony is scheduled for March 1 at 10am and is open for key personnel to attend. A reminder that anyone who attends must wear a mask and practice appropriate social distancing.

Due to Chief LaFave's upcoming retirement, the Board needs to appoint our backup representative, with Commissioner Headley continuing as the primary representative.

A motion was made by Commissioner Hallanger to appoint Scott Neves as the alternate to the

Cowlitz 911 Board. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Written Reports:

None

Action Items:

Mobile Home (Staff Report 2-2-001): Staff advertised for bids for a mobile home and no bids were received from any vendors. Per RCW 52.14.120, the District can either rebid the project or work directly with a vendor to obtain best price.

A motion was made by Commissioner Headley to authorize staff to work directly with a vendor to acquire a mobile home in compliance with state law due to no bids being received. Staff will need to bring back that information to a future meeting for approval of the purchase. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Contract Service Agreements: Chairperson Cameron suggested that these be removed from the agenda since the employees are still active employees, and haven't officially retired yet. Staff agrees and will bring back any necessary agreements in the future.

Chief's Report:

- COVID-19 vaccine update for C2FR personnel and staff that are involved in the IMT at this time.
- Joint training with CCFD #5 at Kalama Elementary has been going really well.
- Due to their upcoming retirement, Chief LaFave and DC Ribelin are working on their transition with key staff.
- Meeting with LFD tomorrow regarding Auto/Mutual Aid.
- Septic system at Station 24 is complete.

Payroll:

A motion was made by Commissioner Olson to approve payroll totaling \$277,065.88 for warrant numbers 61098-61108 and EFT's dated February 19, 2021. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Headley to approve vouchers \$49,988.41 for warrant numbers 61109-61155 dated February 26, 2021. Commissioner Hallanger seconded the motion. All questions by the Board were answered by staff. No further discussion. Motion carried.

Announcements:

None

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:00pm to enter into Executive Session to discuss Property Acquisition (per RCW 42.30.110(1)(b)), Labor Negotiations and Evaluate the

Performance of a Public Employee (per RCW 42.30.110(1)(g)) for approximately 120 minutes. Commissioner Headley did not participate in the executive session or discussion related to the Property Acquisition.

Chairperson Cameron closed the Executive Session and re-opened the regular meeting at 7:41pm.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 7:41pm.

Chairperson

District Secretary