

# Board of Commissioners Meeting

*March 10, 2021*

Chairperson Cameron called a special Board of Commissioners meeting to order via zoom at 4:00pm. The following attended:

Commissioner Hallanger  
Commissioner Olson  
Chief LaFave  
DC Ribelin  
FA Ballinger

Commissioner Headley  
Commissioner Hutcheson  
DC Sanders  
DC Neves

## **Approve Minutes of Previous Meeting:**

*A motion was made by Commissioner Hallanger to approve the February 24, 2021 board meeting minutes as is. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

## **Oath of Office:**

FF/EMT Daniel Kromm, FF/Paramedic William Wherley, and FF/Paramedic Morgan Hieggelke cited the oath of office that was given by Commissioner Cameron. Congratulations and welcome to all of the new employees that were present tonight.

## **Public Comments:**

None

## **Awards & Recognition:**

None

## **Verbal Reports:**

**Lead Mechanic Carner:** Lead Mechanic Carner thanked the Board for allowing him to serve Cowlitz 2 Fire & Rescue for the past 25 years. He appreciates the support he has received and all he was able to accomplish while he was employed at the District. The Board thanked him for his many years of service, and for the excellent work he has done over the years. They wished him well in his retirement. Thank you Lead Mechanic Carner for your commitment to the District!

**911 Public Authority:** Commissioner Headley gave an update about staffing levels/issues at Cowlitz 911. Their ground breaking ceremony occurred March 1 and it went well. Discussion about a tower site in Woodland.

## **Written Reports:**

None

## **Action Items:**

**OAP & Budget Priorities:** Staff presented the revised OAP with updated information, stats, priorities, etc., and brought forward budget priorities that were discussed by Command Staff at a recent meeting. Upon review of the document and answering the Board's questions, the Board decided they would like more time to review the information, provide additional input, then staff can bring it back to the next meeting for approval.

Further discussion regarding budget needs and priorities. Chief LaFave mentioned the need for a lid lift and needs the District has that can't be funded with our regular budget. If we propose a lid lift for \$.23 per thousand, that would bring in roughly \$870,000 per year in additional revenue.

**Adopt Org Chart:** The Board requested this be brought back to the next meeting with the OAP and incorporate revisions as discussed.

**New Deputy Chief Position:** Chief LaFave presented information related to the need for a second Deputy Chief. The District use to be set up this way, and the Board has chosen not to fill that position over the last few years. However, with the growth and changes occurring in the District, the Board agrees with staff that the second Deputy Chief position should now be filled.

No official action needs to be taken since this position was already previously authorized, it just hasn't been filled. Board consensus is that staff can move forward with plans to fill the position.

**Resolution 819-2021: Transfer to Reserve:** *A motion was made by Commissioner Olson to approve Resolution 819-2021: Transfer to Reserve as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

**Resolution 820-2021: Real Estate:** *A motion was made by Commissioner Hallanger to approve Resolution 820-2021: Real Estate as is. Commissioner Olson seconded the motion with Commissioner Headley abstaining from voting. No further discussion. Motion carried.*

**Resolution 821-2021: Appoint District Secretary:** Chief LaFave is currently appointed as the District Secretary. With his upcoming retirement, staff has prepared a resolution to appoint Scott Neves as the District Secretary effective April 1, 2021.

*A motion was made by Commissioner Headley to approve Resolution 821-2021: Appoint District Secretary as is. Commissioner Hallanger seconded the motion. No further discussion Motion carried.*

## **Chief's Report:**

Nothing further

## **Payroll:**

*A motion was made by Commissioner Headley to approve payroll totaling \$292,828.75 for warrant numbers 61156-61171 and EFT's dated March 5, 2021. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

**Vouchers:**

*A motion was made by Commissioner Hallanger to approve vouchers \$54,709.21 for warrant numbers 61172-61217 dated March 12, 2021. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.*

**Announcements:**

- Retirement Reception will be held on Thursday, April 1 from 11:00am to 2:00pm at Station 21 in the apparatus bay for Chief LaFave, Deputy Chief Ribelin and Lead Mechanic Carner.

**Executive Session:**

The executive session was not needed tonight.

**Adjournment:**

*Meeting was adjourned by Chairperson Cameron at 7:07pm.*

---

Chairperson

---

District Secretary