

Board of Commissioners Meeting

May 12, 2021

Chairperson Cameron called a regular Board of Commissioners meeting to order via zoom at 5:30pm. The following attended:

Commissioner Hallanger

Commissioner Olson

Chief Neves

DC Huff

Commissioner Headley

Commissioner Hutcheson

DC Sanders

FA Ballinger

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Olson to approve the April 28, 2021 board meeting minutes as is. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

911 Public Authority: Commissioner Headley reported that staff is working on some payroll issues that were recently discovered. They updated their travel policy and radio procedures. Update on staffing levels, new building site and liaison program/visits. The public hearing that was scheduled for May 11 for the Ocean Beach Hwy tower was cancelled and will need to be rescheduled.

Written Reports:

None

Action Items:

Resolution 823-2021: Providing for Annexation per RCW 52.04.181: Staff presented a resolution and appendix to finalize the SB5010 annexation project. This resolution and appendix replaces the one the board authorized in 2020 (Resolution 812-2020) due to utility companies that needed to be removed from the initial list. All steps were followed per the RCW.

A motion was made by Commissioner Headley to authorize Resolution 823-2021: Providing for Annexation per RCW 52.01.181 and Appendix A as presented. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Contract Services Agreement with Dave LaFave: Staff presented a contract services agreement with Dave LaFave so that he can advise and assist with administrative functions as needed.

A motion was made by Commissioner Olson to approve the Contract Services Agreement with Dave LaFave as presented. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Port of Longview Letter of Support: The Port of Longview is requesting a letter of support on their behalf for an overpass on International Way, which would be signed by our Board Chair.

A motion was made by Commissioner Headley to approve the Port of Longview Letter of Support to be signed by Chairperson Cameron as presented. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

City of Longview Property in C2FR Jurisdiction (Staff Report 5-1-001): Staff recently discovered approximately 10 parcels in our jurisdiction that are owed by the City of Longview. We sent them a bill for fire protection and they are requesting that this fee be waived and they agree to mutually respond with resources to all of the identified parcels in the event there is a call for service.

A motion was made by Commissioner Olson to waive the fire protection fees to the City of Longview in exchange for mutual response to the identified properties, and the Board reserves the right to revisit this in the future and charge fees as allowed by law if the agreement is not working out. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Cell Phone Tower at St 23: Chief Neves stated Tillson Engineering approached him and wants exclusive rights for a cell phone tower on our property. Chairperson Cameron has worked on a letter of intent that the Board needs to take action on if we want to proceed, or we can use a cell phone tower negotiator to ensure we are not missing any pieces of information in the letter of intent. After some discussion, the Board is comfortable with moving forward and authorizing the letter of intent which binds us to a one year exclusive commitment for them to do their due diligence before making a decision on how to proceed and it gives them access to the site as needed for their due diligence work with no fees for doing so.

A motion was made by Commissioner Hutcheson to approve the Letter of Intent as described at the meeting tonight. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Chief's Report:

- We have to hire a company to have all of our airpacks certified and be compliant with the law. The SCBA techs are developing a plan to address this issue so we don't fall behind in testing again.
- KPD letter of support for mental health.
- Shop software implementation is going well.

- Sink hold next to St 21 apparatus bay. Underground tank is settling and needs to be addressed. Waiting on final cost estimates.
- Copies today donated \$500 worth of custom C2FR masks.
- Engine was towed to our shop today with a broken radiator hose.
- June 3 & 4 we will be hosting the MERTS alternative here at St 21 for the high school class.
- BC Zainfeld ribbon ceremony is scheduled for June 4 at 2:00pm.
- Chief Neves announced that Andy Worth was chosen for the Lieutenant promotion which is effective May 26, 2021.

Payroll:

A motion was made by Commissioner Headley to approve payroll totaling \$281,434.10 for warrant numbers 61431-61442 and EFT's dated May 5, 2021. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hutcheson to approve vouchers totaling \$65,306.86 for warrant numbers 61443-61501 dated May 14, 2021. Commissioner Headley seconded the motion. All questions by the Board were answered by staff. No further discussion. Motion carried.

Announcements:

- Filing for Commissioners positions up for re-election is May 17-21, 2021.
- Commissioner Cameron will not be able to attend the next Board meeting.

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:06pm to enter into Executive Session to discuss property acquisition (per RCW 42.30.110(1)(b)) for approximately 30 minutes. Chairperson Cameron closed the Executive Session and re-opened the regular meeting at 6:26pm.

Adjournment:

Meeting was adjourned by Chairperson Cameron at 6:26pm.

Chairperson

District Secretary