

# Board of Commissioners Meeting

*May 26, 2021*

Vice-Chair Hallanger called a regular Board of Commissioners meeting to order via zoom at 5:30pm. The following attended:

Commissioner Headley

Commissioner Hutcheson

Commissioner Olson

Chief Neves

DC Sanders

DC Huff

FA Ballinger

## **Approve Minutes of Previous Meeting:**

*A motion was made by Commissioner Olson to approve the May 12, 2021 board meeting minutes with edits. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.*

## **Public Comments:**

None

## **Awards & Recognition:**

None

## **Oath of Office:**

Andy Worth was promoted to Lieutenant effective May 26, 2021. The letter of commitment was read aloud and signed by Lt Worth, in addition to being given his Lieutenant badge. Congratulations and thank you for your commitment to the District.

## **Verbal Reports:**

**911 Public Authority:** Commissioner Headley gave a report on staffing levels, new building site, software and position description updates. A public hearing for the Ocean Beach Hwy tower is scheduled for June 8.

## **Written Reports:**

None

## **Action Items:**

**Acquisition of Property (Staff Report 5-2-001):** Staff has done its due diligence on the real estate purchase of 601 Grade Street as outlined in Staff Report 5-2-001. Staff recommends that the District purchase the property for \$62,950 plus costs associated to complete the real estate transaction.

*A motion was made by Commissioner Hutcheson to authorize the purchase of 601 Grade St as outlined above and in Staff Report 5-2-001, and Chief Neves to sign the documents to execute this transaction. Commissioner Olson seconded the motion. No further discussion. Motion carried. Commissioner Headley abstained from voting.*

**Surplus Items (Staff Report 5-2-002):** Staff presented a list of items that need surplus for the upcoming garage sale.

*A motion was made by Commissioner Olson to surplus items as presented in Staff Report 5-2-002. Commissioner Headley seconded the motion. All questions were answered by staff. Motion carried.*

**Training Facility Use Agreements:** Staff worked with attorney Brian Snure on the Training Facility Use Agreement and Hold Harmless Indemnification Release that was presented to the Board for the District to execute with outside entities that want to use our training grounds.

*A motion was made by Commissioner Headley to approve the Training Facility Use Agreement and Hold Harmless Indemnification Release with edits by Chairperson Cameron. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.*

**Fire Science Class Agreement:** Staff recently met with a representative from the Kelso School District. They are proposing a change in the fee schedule, as well as a reduction in the number of guaranteed students. This is a one year agreement.

*A motion was made by Commissioner Olson to approve the Fire Science Class Agreement as presented with Chief Neves to sign. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.*

## **Chief's Report:**

- Dustin Nunes transitioned to day shift and is now filling the role of Deputy Fire Marshal.
- All of our personnel are back from the recent COVID deployment.

## **Payroll:**

*A motion was made by Commissioner Headley to approve payroll totaling \$275,843.59 for warrant numbers 61502-61512 and EFT's dated May 20, 2021. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*A motion was made by Commissioner Hutcheson to approve vouchers totaling \$29,031.52 for warrant numbers 61513-61557 dated May 28, 2021. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

## **Announcements:**

- Commissioners would like to have open house at the new stations this summer when COVID restrictions lift.

**Executive Session:**

Executive session was cancelled.

**Adjournment:**

*Meeting was adjourned by Chairperson Cameron at 5:58pm.*

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Chairperson

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District Secretary