

Board of Commissioners Meeting

September 22, 2021

Vice Chair Hallanger called a regular Board of Commissioners meeting to order via zoom at 5:30pm. The following attended:

Chairperson Cameron (via telephone)	Commissioner Headley
Commissioner Olson	Commissioner Hutcheson
Chief Neves	DC Sanders
DC Huff	FA Ballinger
Admin Support Jones	

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Headley to approve the September 8, 2021 board meeting minutes with an edit. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

Arrival of the Vietnam Memorial Wall went well and our ladder truck was used, along with Longview Fire's.

Verbal Reports:

911 Public Authority: Commissioner Headley gave an overview of the tower site, CAD system update, COVID policy they are working on, staff update and new 911 center update. He also reported the Firetack group is working on overhauling the radio procedures manual. 911 is working on their backup site and 2022 budget as well as long term budgeting.

Written Reports:

None

Action Items:

Accept FY2020 AFG Grant: C2FR was awarded FY2020 AFG grant for some wildland equipment and a PPE Washer/Extractor and Dryer, to include install. The grant is for a total approved budget of \$47,730 with a 10% match (FEMA funds of \$43,390.91 and C2FR match of \$4,339.09).

A motion was made by Commissioner Headley to approve the acceptance of FY2020 AFG Grant as presented. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Surplus of LDH (Staff Report 9-2-001): Staff is recommending to surplus, at the Chief's discretion, some of the 4 inch LDH (large diameter hose) that the District no longer needs. There is still enough hose in stock for the District's needs.

A motion was made by Commissioner Olson to surplus 900 feet of 4 inch large diameter hose at the Chief's discretion. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

POG 2073: Nepotism: Upon reviewing policies, staff realized that there is not a nepotism policy in place and there should be.

A motion was made by Commissioner Headley to approve POG 2073: Nepotism with edits by Chairperson Cameron. Commissioner Olson seconded the motion. No further discussion. Motion carried.

2021 Supplemental Budget #1: Staff has prepared the 2021 Supplemental Budget to better capture anticipated revenues and expenses for 2021. All questions by the Board were answered by Staff.

A motion was made by Commissioner Cameron to approve the 2021 Supplemental Budget #1 as presented. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Resolution 824-2021: Transfer to Reserve: Staff is recommending a transfer of \$300,000 to the reserve fund as identified in the 2021 Supplemental Budget.

A motion was made by Commissioner Headley to approve Resolution 824-2021: Transfer to Reserve of \$300,000 as presented. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Chief's Report:

- Overview of fatality fire on Westside Hwy.
- Ladder truck hit the new apparatus bay door. Working on a fix so this doesn't happen again.
- Staff is busy with COVID Vaccination mandate requirements and ensuring compliance.
- Academy starts on October 2.
- Vietnam Memorial Wall is up and can be viewed at the cemetery by Baker's Corner.
- Three of our members completed the PEER Support Training. The program is going well.
- Anniversary of BC Zainfeld's passing just passed.
- 9/11 Memorial event went well. It was the 20th anniversary.

Payroll:

A motion was made by Commissioner Olson to approve payroll totaling \$397,588.72 for warrant numbers 61947-61956 and EFT's dated September 20, 2021. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Headley to approve vouchers totaling \$33,046.88 for warrant numbers 61957-62003 dated September 24, 2021. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Announcements:

- September 29 is the department all call. More details to follow.

Adjournment:

Meeting was adjourned by Vice Chair Hallanger at 5:57pm.

Chairperson

District Secretary