

Board of Commissioners Meeting

July 13, 2022

Chairperson Cameron called a regular Board of Commissioners meeting at 5:35pm. This meeting was available to the public via Zoom. The following attended:

Commissioner Hallanger
Commissioner Hutcheson
FA Ballinger

Commissioner Headley
DC Huff

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Hallanger to approve the June 16, 2022, board meeting minutes as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Oath of Office:

One new employee, FF/EMT Christian Martinez-Laveyra, cited the Oath of Office that was given by Commissioner Cameron. His wife pinned his badge on. Congratulations and welcome!

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

911 Public Authority: Commissioner Headley reported on staffing levels, Spillman and the substantial completion date for the new facility (August 16). They anticipate being in the new facility by December. The Collective Bargaining Agreement has been ratified. The Cowlitz 911 Board meeting is now one meeting per month; which will be on the 3rd Wednesday of each month. This report will now occur at the 2nd Board meeting of the month for us.

Written Reports:

None

Action Items:

POG 2075: Job Description: Facilities Maintenance Assistance: Staff presented a new job description for a part-time facilities maintenance assistance to try it for the summer. All questions by the Board were answered by Staff.

A motion was made by Commissioner Hallanger approve POG 2075: Job Description: Facilities Maintenance Assistance with edits. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Resolution 832-2022: Cancel Warrants: Per RCW 39.56.040 the presented warrants are greater than one year old and should be cancelled.

A motion was made by Commissioner Hutcheson to approve Resolution 832-2022: Cancel Warrants as presented. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Resolution 833-2022: Providing for the Submission of Levy General Election: Staff presented the following resolution to put the levy lid lift on the ballot in the general election. This resolution was reviewed by attorney Brian Snure. Staff also presented for information the explanatory statement that's required and was prepared by attorney Brian Snure per law.

A motion was made by Commissioner Headley to approve Resolution 833-2022: Providing for the Submission of Levy General Election as presented. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Resolution 834-2022: Approving Annexation: Staff presented this resolution as the last step in annexing the identified property.

A motion was made by Commissioner Hallanger to approve Resolution 834-2022 Approving Annexation. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Chief's Report:

- Outside painting at St 21 is occurring.
- Remodel of the kitchen and counters in the front lobby at St 21 will be happening very soon.
- Wildland deployments update. Mainly only single resources being deployed at this time.
- Staff has been looking at property in Kelso for potential property acquisition in the near future. Further discussion to occur in executive session.
- Staff is continually working on hiring and looking into incentives to attract good lateral candidates as well as commitment language to the District when we send people to the Fire Academy. Recommendations will be brought back to the next Board meeting.

Payroll:

A motion was made by Commissioner Hutcheson to approve payroll totaling \$308,469.42 for warrant numbers 62970-62978 and EFT's dated June 17, 2022 and \$285,375.20 for warrant numbers 63013-63024 and EFT's dated July 5, 2022. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$68,395.24 for warrant numbers 62979-63012 dated June 24, 2022; \$11,702.20 for warrant number 63025-63026 dated July 11, 2022; \$158,599.86 for warrant numbers 63027-63073 dated July 15, 2022; and VOID warrant number 63025 for \$5,851.10 dated July 11, 2022 due to check misprint.

Commissioner Hutcheson seconded the motion. All questions about GEMT by the Board were answered by Staff. Motion carried.

Announcements:

- We will be participating at the Cowlitz County Fair again this year at the end of July.

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:09pm to enter into Executive Session to discuss the real estate (per RCW 42.30.110(1)(c)) for approximately 60 minutes.

Chairperson Cameron closed this Executive Session and re-opened the regular meeting at 6:54pm.

Adjournment:

Meeting was adjourned by Chairperson at 6:54pm.

Commissioner

District Secretary