

Board of Commissioners Meeting

July 27, 2022

Chairperson Cameron called a regular Board of Commissioners meeting at 5:30pm. This meeting was available to the public via Zoom. The following attended:

Commissioner Hallanger
Commissioner Hutcheson
Chief Neves
FA Ballinger

Commissioner Headley
Commissioner Olson
DC Sanders

Approve Minutes of Previous Meeting:

A motion was made by Commissioner Hallanger to approve the July 13, 2022, board meeting minutes as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

911 Public Authority: Commissioner Headley reported on the reorganization of admin staff, dispatcher staffing levels and the substantial completion date for the new facility. They recently have had theft issues at their new site.

Written Reports:

Lid Lift Materials & Outreach Plan: Chief Neves previewed the PowerPoint presentation staff put together to educate the public on the lid lift with input from an internal and external focus group, as well as a media consultant. All questions by the Board were answered by Staff and input was provided by the Board. Chief Neves also reviewed a FAQ card that staff will carry to answer questions the public may have, posters we had made to have at events and a list of civic groups we will be visiting to educate about the ballot measure.

Action Items:

Lateral Incentive: Staff is looking into creative ways to attract lateral paramedic employees. The recommendation is an incentive of four equal payments made out at the end of each completed year of service for a total cost of \$12,000. The Board would like this brought back to a future meeting with the specific details outlined.

2022 Supplemental Budget #1: Staff prepared and presented the 2022 Supplemental Budget #1.

A motion was made by Commissioner Olson to approve the 2022 Supplemental Budget #1 as presented. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Chief's Report:

- Two former members of the District recently passed. Honor guard was requested to participate.
- FA Ballinger was asked to assist Cowlitz 911 with their annual budget process.
- Outside painting, remodel of the kitchen and counters in the front lobby at St 21 is occurring.
- We will have a booth at the Cowlitz County Fair this week (started today).
- A few admin personnel participate every month at CAP making food boxes and assisting with the food distribution.
- The part-time facilities maintenance person started recently and appears to be going well.
- Looking at a potential LCC work study student position for the shop.
- Volunteer Academy is scheduled to start in September.

Payroll:

A motion was made by Commissioner Olson to approve payroll totaling \$306,285.92 for warrant numbers 63074-63083 and EFT's dated July 20, 2022. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$3,618.76 for warrant number 63084 dated July 21, 2022 and \$421,320.89 for warrant number 63091-63129 dated July 29, 2022. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Drill Points:

A motion was made by Commissioner Headley to approve drill points totaling \$13,775.12 for warrant numbers 63085-63090 and EFT's dated July 29, 2022. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

None

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:41pm to enter into Executive Session to discuss the real estate (per RCW 42.30.110(1)(c)) for approximately 30 minutes. Chairperson Cameron closed this Executive Session and re-opened the regular meeting at 6:57pm.

Adjournment:

Meeting was adjourned by Chairperson at 6:57pm.

Commissioner

District Secretary