

# Board of Commissioners Meeting

*August 10, 2022*

Chairperson Cameron called a regular Board of Commissioners meeting at 5:30pm. This meeting was available to the public via Zoom. The following attended:

Commissioner Headley  
Commissioner Olson  
DC Huff

Commissioner Hutcheson  
DC Sanders  
FA Ballinger

## **Approve Minutes of Previous Meeting:**

*A motion was made by Commissioner Hutcheson to approve the July 27, 2022, board meeting minutes as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

## **Public Comments:**

None

## **Awards & Recognition:**

Longview Fire Department sent an email thanking our crews for their assistance at a structure fire on Curtis Lane on August 6. The crews knocked down the fire and everyone got out without any injuries.

Cowlitz County Fire District #5 sent an emailing thanking our crews for their rapid response to a brush fire on I-5 on August 7. It was a stubborn fire and the crews were able to safely and efficiently extinguish the fire and get traffic moving again.

## **Verbal Reports:**

None

## **Written Reports:**

None

## **Action Items:**

***Purchase Staff Vehicle (Staff Report 8-1-001):*** A staff vehicle needs to be purchased as outlined in the OAP and to maintain current District operations. The cost of the Ford F-150 chasis is \$51,000, the emergency lighting package is \$16,000 and misc equipment, striping, etc. is \$13,000 for a total cost of \$80,000 (including sales tax).

*A motion was made by Commissioner Olson to authorize the purchase of a staff vehicle as outlined in Staff Report 8-1-001 not to exceed \$80,000 including sales tax. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

**Professional Services Agreement for High School Instructor:** Staff presented a Professional Services Agreement for a High School Instructor for a one year term.

*A motion was made by Commissioner Hutcheson to approve the Professional Services Agreement for the High School Fire Academy Program with edits by Chairperson Cameron. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

**Resolution 835-2022: Transfer to Reserve Fund:** In the 2022 Supplemental Budget #1 approved by the Board on July 27, there was a transfer to reserve of \$200,000. It equates to approximately half of what we received this year in GEMT back pay.

*A motion was made by Commissioner Headley to approve Resolution 835-2022: Transfer to Reserve Fund as presented. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.*

## **Chief's Report:**

- 10 acre DNR fire out west earlier this week that we sent resources to.
- BC Cooper and Tone are out on wildland deployments.
- Countertop project is now complete at St 21. Exterior painting is still happening.
- We are up 180 calls from where we were during this time last year. Crews are busy!
- Update on radio upgrade project and the plan to put them in service.
- Staff is working on plans for our 9/11 ceremony and participation at Hilander Festival.
- Cowlitz County Fair went well.

## **Payroll:**

*A motion was made by Commissioner Hutcheson to approve payroll totaling \$318,376.66 for warrant numbers 63130-63142 and EFT's dated August 5, 2022. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*A motion was made by Commissioner Headley to approve vouchers totaling \$43,465.50 for warrant number 63143-63178 dated August 12, 2022. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.*

## **Announcements:**

None

## **Adjournment:**

*Meeting was adjourned by Chairperson at 5:41pm.*

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Commissioner

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District Secretary