

Board of Commissioners Meeting

September 14, 2022

Chairperson Cameron called a regular Board of Commissioners meeting at 5:30pm. This meeting was available to the public via Zoom. The following attended:

Commissioner Cameron	Commissioner Headley
Commissioner Hutcheson	Commissioner Olson
Commissioner Headley	DC Sanders
DC Huff	Fire Support Specialist Jones

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Olson to approve the August 10, 2022, board meeting minutes with edits. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

A motion was made by Commissioner Hallanger to approve the August 24, 2022, and September 6, 2022, board meeting minutes as is. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Oath of Office:

Two new employees, FF/EMT Nicole Herge and FF/EMT Garrett Johnson, recited the Oath of Office that was given by Commissioner Cameron. Their families pinned their badges on them. Congratulations to both of you and welcome!

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

911 Public Authority: Commissioner Headley reported on staffing levels, the occupancy date for the new facility and the approval of \$1 million in new microwave radio equipment purchases to replace aging equipment.

Written Reports:

None

Action Items:

Surplus of Miscellaneous Items and Equipment (Staff Report 9-1-001): With the upcoming sale of Station 23 (Columbia Heights), staff has identified several items that are no longer needed.

A motion was made by Commissioner Headley to surplus all of the items listed in Staff Report 9-1-001 at the discretion of the Fire Chief. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Updated Cost of the Replacement of a Staff Vehicle (Staff Report 9-1-002): At the January 12, 2022, board meeting, the Board authorized \$70,000 in total costs to purchase a replacement staff vehicle. This order has been cancelled due to lack of inventory. Staff is requesting that the Board's purchase authorization be updated to reflect the new cost to purchase a 2023 Ford F-150 through state bid. The new cost to make the new staff vehicle operational will be \$82,000 which includes an estimated \$29,000 for graphics, lights and miscellaneous equipment.

A motion was made by Commissioner Hutcheson to approve the purchase of a staff vehicle and needed equipment as outlined above and in Staff Report 9-1-002. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Accept FY2021 AFG Grant: C2FR was awarded the FY2021 AFG grant for water rescue equipment, portable roof prop and supplies and personnel for roof operations training. The grant is for a total approved budget of \$72,503 with a 10% match (FEMA funds of \$65,011.81 and C2FR match of \$6,591.19). The portion of the grant for the portable roof training prop is \$50,000, leaving an estimated \$36,350 that will need to be budgeted. The total estimated financial commitment for the District is \$42,941.19.

A motion was made by Commissioner Hutcheson to approve the acceptance of FY2021 AFG Grant as presented. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Chief's Report:

- DC Huff reported on SEPA mitigation discussions.
- Multiple members are away on Wildland assignments for Bolt Creek, Goat Rocks and the Kalama fire. DNR anticipates continuing dry weather but lower temperatures.
- The hose tower at Station 21 has been prepped for painting and the roof of Station 21 is ready for a second coat.
- The District met with Longview fire, CCFD#3, CCFD#5, CCFD#6 and AMR to refresh a 2008 Mutual Aid agreement. Agencies will meet again October 6, 2022.
- FF/EMT Herge, FF/EMT Johnson and FF/EMT Martinez-Leveyra begin the regional fire academy on Monday with expected graduation on December 15, 2022. FF/EMT Schaff is an instructor we had to commit for the entire academy.
- Thanks to D/O Yoder for leading the 9-11 ceremony which had good attendance.
- Fire Support Specialist Davis is planning Fire Prevention Week. Wednesday, October 12, firefighters will partner with Domino's Pizza for smoke detector awareness.
- Last Monday the lid lift was spoken about at the Cowlitz-Wahkiakum Central Labor Council. Other speaking engagements are planned and the online campaign has begun.

- The District is up 78 calls compared to this time last year, averaging 100 to 110 calls per week.
- There are 11 District volunteers that had orientation for the volunteer academy. They will be joined by 6 volunteers from CCFD#3.
- Commissioner Cameron has not yet received a response for the counter offer that has been sent for the District's potential property acquisition.

Payroll:

A motion was made by Commissioner Hutcheson to approve payroll totaling \$292,156.21 for warrant numbers 63179-63189 and EFT's dated August 19, 2022 and \$296,633.42 for warrant numbers 63219-63230 and EFT's dated September 2, 2022. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$41,648.79 for warrant numbers 63190-63218 dated August 26, 2022 and \$4,929.91 for warrant numbers 63231-63232 dated September 9, 2022 and \$65,115.06 for warrant numbers 63233-63281 dated September 16, 2022. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Announcements:

- Commissioners Hutcheson and Headley will not be present at the next board meeting.

Adjournment:

Meeting was adjourned by Commissioner Cameron at 6:07pm.

Commissioner

District Secretary