

Board of Commissioners Meeting

October 26, 2022

Chairperson Cameron called a regular Board of Commissioners meeting at 5:30pm. This meeting was available to the public via Zoom. The following attended:

Commissioner Hallanger

Commissioner Olson

Chief Neves (via zoom)

DC Sanders

Commissioner Headley

Commissioner Hutcheson

DC Huff

FA Ballinger

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Hallanger to approve the September 28 board meeting minutes with an edit. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

911 Public Authority: Commissioner Headley reported on the radio equipment replacement project, 2023 budget, staffing and new facility updates.

Employee and Volunteer Satisfaction Survey: The proposed employee satisfaction survey was sent out to Board members for input. Edits were provided by Chairperson Cameron. This survey will be completely anonymous. Staff is hoping to see patterns or common themes that the District can work on to recruit and retain our talented staff, and address issues we may find from this survey. The Board is in support of doing these surveys. Board members should get any other suggested edits to FA Ballinger by Friday. Staff hopes to send it out in the next few weeks.

Written Reports:

None

Action Items:

Real Estate Purchase and Sale Agreement: The final version of the real estate purchase and sale agreement with the WA State Department of Natural Resources for Station 23 was presented to the Board for approval. It has an anticipated closing date of 12/30/2022.

A motion was made by Commissioner Olson to approve the Real Estate Purchase and Sale Agreement as is with WA State Department of Natural Resources, to be signed by Chairperson Cameron. Commissioner Hutcheson seconded the motion. No further discussion. Motion carried.

Chief's Report:

- Our audit will start the week of November 7 for a three year timeframe.
- Lid Lift presentation was given on Tuesday to Brookhollow residents.
- Ladder truck assisted Kelso High School with hanging a flag that was stolen at the stadium.
- Our Fire Prevention Week Open House went well with a lot of fun activities. Great job to Fire Support Specialist Anna Davis on all of her hard work.
- Quit claim deed process for Station 23 is complete.
- On October 31 from 5pm-9pm we will participate in a Halloween event at Tamo.
- The high school class is going well under the instruction of Instructor Mike Ellis. We have 16 students currently enrolled.

Payroll:

A motion was made by Commissioner Headley to approve payroll totaling \$377,663.35 for warrant numbers 63328-63341 and EFT's dated October 5, 2022 and \$379,005.36 for warrant numbers 63380-63389 and EFT's dated October 20, 2022. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$165,599.86 for warrant numbers 63342-63378 dated October 14, 2022; \$300.00 for warrant number 63379 dated October 18, 2022 and \$61,274.15 for warrant numbers 63396-63434 dated October 28, 2022. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Drill Points:

A motion was made by Commissioner Headley to approve drill points totaling \$12,737.13 for warrant numbers 63390-63395 and EFT's dated October 31, 2022. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Announcements:

- After some discussion regarding upcoming Board meetings, it was decided to add a special meeting on November 17 at 3:00pm at St 21.
- Commissioner Cameron is out of town November 1-16 and plans to participate in any Board meetings during that time via zoom.
- Commissioner Hutcheson is out of town and unavailable November 12-15.

Executive Session:

Chairperson Cameron recessed the regular meeting at 6:11pm to enter into Executive Session to discuss performance of a public employee (per RCW 42.30.110(1)(g)) for approximately 90 minutes. Commissioner Olson left the meeting due to a prior commitment and did not participate in the Executive Session.

Chairperson Cameron closed the Executive Session and re-opened the regular meeting at 7:34pm.

Adjournment:

Meeting was adjourned by Commissioner Cameron at 7:34pm.

Commissioner

District Secretary