



Cowlitz 2 Fire & Rescue

Application

701 Vine Street, Kelso WA 98626

(360) 578-5218 FAX (360) 578-5220

www.c2fr.org

POSITION APPLYING FOR:					Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Last Name		First		Middle Initial		Date of Application		
Address					Email Address:			
City		State		ZIP code		Phone Numbers: Home:		
						Work: Cell:		
How were you referred to the Fire District? (Circle all that apply)	By your college	Advertisement	Employment Agency	By an Employee	If so, give name:	Walk-in	Resume or letter	Other (list)

Please read carefully and complete by printing in ink or typing.

Provide all information requested. You may attach a resume, but application must be completed in full.

Applications are retained according to the requirements of the State of Washington Records Retention Schedule. However, applicants must complete a new application and testing process to be considered for a new Eligibility List.

As a condition of employment, documentation is required to prove eligibility to obtain employment and personal identification as required by the Immigration Reform and Control Act of 1986.

An Equal Employment Opportunity Employer

Cowlitz 2 Fire & Rescue is an equal employment opportunity employer and does not and will not discriminate based on race, religion, national origin, sex, age, disability, marital status, sexual orientation, gender identity, or status as a veteran. Information provided on this application will not be used for any discriminatory purpose.

Drug-Free Workplace

Cowlitz 2 Fire & Rescue has adopted a drug and tobacco-free workplace policy that requires pre-employment drug testing and other forms of drug and alcohol testing as described in the District's policy.

Eligibility Lists

A testing process is used to create an eligibility list valid for one year unless extended by the Fire Chief. Appointments to vacant regular, full-time firefighter positions are made using both the entry-level and lateral-level eligibility lists. Additional testing and documentation are required prior to appointment to a regular, full-time position.

Educational History

School Name	Location (city, state)	Major Course or Subject Studied	Graduated		Degree (or # of credits completed)
			Yes	No	
High School					
High School Firefighter Cadet Program					
Technical/Trade (after high school)					
College (list all attended)					
Other Education/Training					

Special Skills

Office/Clerical Work:				Public Works/Maintenance Work:			
			YRS. EXP.				YRS. EXP.
Typing minute	Yes	Words per		Type of machines operated			
	No						
Computer Skills	Hardware						
	Software						
Please list other skills, equipment and/or language experience you have				Please list other trade skills you have acquired			
				Served apprenticeship			
				Yes		When served	
				No			
				Type of apprenticeship			
				Journey Level Status			
				Yes		No	
				Level Achieved _____			
				Date Achieved/Received: _____			

Additional Professional Qualifications

Professional memberships, certificates, or licenses held. **If certificates or licenses are required for the position for which you are applying, you must include a copy with the application.**

Employment, Service and Volunteer Record

Starting with present or most recent, list all previous employers, military service, and volunteer service. Include self-employment, summer and part-time jobs. If more space is required, please make additional copies of this page.

You may attach a resume, but this portion of the application must be completed in full as well.

<input type="checkbox"/> Employment			<input type="checkbox"/> U.S. Military Service			<input type="checkbox"/> Volunteer Experience		
Last or present company			Type of business			Title of position held		
Street address			Phone #			Brief description of job duties		
City		State		ZIP code				
Supervisor's name and title			Phone #					
Base salary		Dates worked		From		To		Supervisor's Email
Reason for leaving or seeking employment						May we contact your present employer?		Yes No

<input type="checkbox"/> Employment			<input type="checkbox"/> U.S. Military Service			<input type="checkbox"/> Volunteer Experience		
Company			Type of business			Title of position held		
Street address			Phone #			Brief description of job duties		
City		State		ZIP code				
Supervisor's name and title			Phone #			Supervisor's Email		
Base salary		Dates worked		From		To		Reason for leaving

<input type="checkbox"/> Employment			<input type="checkbox"/> U.S. Military Service			<input type="checkbox"/> Volunteer Experience		
Company			Type of business			Title of position held		
Street address			Phone #			Brief description of job duties		
City		State		ZIP code				
Supervisor's name and title			Phone #			Supervisor's Email		
Base salary		Dates worked		From		To		Reason for leaving

<input type="checkbox"/> Employment			<input type="checkbox"/> U.S. Military Service			<input type="checkbox"/> Volunteer Experience		
Company			Type of business			Title of position held		
Street address			Phone #			Brief description of job duties		
City		State		ZIP code				
Supervisor's name and title			Phone #			Supervisor's Email		
Base salary		Dates worked		From		To		Reason for leaving

Professional/Work References

List two current/past co-workers (non-supervisor) and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying.

Name	Title/Relationship	Address (street, city, state, zip code)	Phone # (include area code)	Email

Miscellaneous

Have you been previously employed by or been a member of Cowlitz 2 Fire & Rescue?	Yes No	If yes, when and in what position
Do you have any relative(s) currently employed by Cowlitz 2 Fire & Rescue?	Yes No	If yes, list below
Name	Relationship	Name Relationship
Have you been convicted of any crimes other than minor traffic violations during the past seven years? (A conviction record will not necessarily bar you from employment)	Yes No	If yes, list below
Would you be willing to submit to an employment physical?	Yes No	If no, explain
Would you be willing to submit to a drug screening test?	Yes No	If no, explain
Will visa or immigration status prevent lawful employment? (Proof of citizenship or immigration status will be required upon employment)	Yes No	If yes, explain
Do you have any activities, commitments or responsibilities that may prevent you from meeting work attendance, travel, overtime or training requirements?	Yes No	If yes, explain

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for withdrawal of my application or separation from Cowlitz 2 Fire & Rescue's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment and my continued employment depends upon the will of the department or myself.

With my signature below, I authorize Cowlitz 2 Fire & Rescue to solicit information regarding my character, general reputation, credit, previous employment and similar background information, and to contact any and all references I have given on my application. I release all parties and persons connected with any such request for information from all claims, liabilities, and damages that may arise out of the furnishing of such information. If employed, I release Cowlitz 2 Fire & Rescue from any liability for future references it may provide regarding my work history at the department.

Signature

Date

If any of your educational or employment records are under other than the above name, please provide other names below.

Previous Name: _____

Previous Name: _____



Cowlitz 2 Fire & Rescue is required to conduct a criminal history and child/adult abuse history background check on any individual who will or may have unsupervised access to children under the age of 16, developmentally disabled persons or vulnerable adults during the course of their employment or volunteer involvement with the District.

This information shall be used only for the purposes stated in the Child/Adult abuse information Act, RCW 43.43.830 through RCW 43.43.845.

Pursuant to RCW 43.43.834, the applicant for employment or volunteer involvement shall disclose to Cowlitz 2 Fire & Rescue whether the applicant has been;

Convicted of crimes against children or other persons;	Yes	No
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Convicted of crimes relating to financial exploitation of a vulnerable adult;	Yes	No
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Found in any dependency action under RCW 13.34.040 to have sexually assaulted, exploited or physically abused any minor;	Yes	No
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Found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused, exploited or physically abused any minor;	Yes	No
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Found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person or to have abused or financially exploited any vulnerable adult;	Yes	No
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Found by a court in a protection proceeding under chapter 74.34 RCW to have abused or financially exploited a vulnerable adult.	Yes	No
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If you have answered yes to any of the above questions, please explain;

I certify under penalty of perjury that the above information is true and accurate. I further authorize Cowlitz 2 Fire & Rescue to conduct the above mentioned background check.

Signature

Name of Applicant

Address

City/State/Zip

Social Security Number