



Board of Commissioners Meeting

June 26, 2024

Commissioner Hutcheson opened a regular Board of Commissioners meeting at 4:30pm. This meeting was also available to the public via Zoom. The following attended:

Commissioner Headley

Commissioner Olson

Commissioner Hallanger

Chief Goldstein

DC Stich

DC Huff

Finance Director Ballinger

Approve Minutes of Previous Meetings:

A motion was made by Commissioner Hallanger to approve the May 22, 2024 board meeting minutes as is. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Public Comments:

None

Awards & Recognition:

None

Verbal Reports:

911 Update: Commissioner Headley gave an overview of recent discussions with legislative representatives on potential funding available to help support the radio system upgrade. The Cowlitz 911 Executive Director search has been posted and they expect to review applications in early July. Update provided on staffing levels.

Written Reports:

None

Action Items:

Cowlitz 911 Addendum #3 for Financial Services: This agreement merges Addendum 1 & 2, which were previously approved. This agreement is good through December 31, 2024 that provides additional financial support services to Cowlitz 911. They will most likely need support in 2025 as well, which will require a new agreement.

A motion was made by Commissioner Hallanger to approve the Cowlitz 911 Addendum #3 for Financial Services with an edit. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Update Petty Cash, Advance Travel & Surplus Bank Account Signers (Staff Report 6-2-001): Due to staff changes, we need to update our petty cash, advance travel and surplus accounts at Fibre Federal Credit Union. We need to remove James Graham. The authorized signers on all of the accounts are as follows: Brandi Ballinger, Jeremy Huff and Scott Goldstein.

A motion was made by Commissioner Olson to approve the changes to all of our accounts at Fibre Federal Credit Union as outlined above. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Resolution 860-2024: Authorizing the Use of MRSC Rosters Model for Public Works, Consultant & Vendor Rosters: Several RCW changes are occurring July 1, 2024 that affect these topics. Staff is recommending we switch to using MRSC Rosters instead of managing our own, which we currently do. There will be a new policy to outline the process, dollar thresholds, etc. that will be presented to the Board at a future meeting.

A motion was made by Commissioner Olson to approve Resolution 860-2024: Authorizing the Use of MRSC Rosters Model for Public Works, Consultant & Vendor Rosters as presented. Commissioner Headley seconded the motion. No further discussion. Motion carried.

OAP 2024: The OAP has been updated based on previous comments and feedback. Review of the goals and objectives, stats, response zones, station 24 response, etc.

A motion was made by Commissioner Hallanger to approve the OAP 2024 with edits. Commissioner Olson seconded the motion. No further discussion. Motion carried.

Chief's Report:

- A hiring update was provided.
- Overview of a fire at Temco in Kalama on June 22. Will be billing for partial reimbursement.
- Prepping for wildland season. No deployments yet.
- Update provided on a public records request staff is working through. Waiting for further clarification from the requestor so we can start to fill the request.
- Met with our insurance representative recently. Waiting for a quote for a stand-alone policy and waiting to see if there are any pre-defense options available through them. More information to come at a future meeting.

Payroll:

A motion was made by Commissioner Olson to approve payroll totaling \$335,818.70 for warrant numbers 65602-65611 and EFTs dated June 5, 2024; \$349,479.82 for warrant numbers 65672-65681 and EFTs dated June 20, 2024. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.

Vouchers:

A motion was made by Commissioner Hallanger to approve vouchers totaling \$1,281.71 for warrant number 65601 dated May 30, 2024; \$65,514.22 for warrant numbers 65612-65671 dated June 13, 2024; \$43,948.43 for warrant numbers 65682-65708 dated June 27, 2024. Commissioner Headley seconded the motion. No further discussion. Motion carried.

Announcements:

None

Adjournment:

Meeting was adjourned by Commissioner Hutcheson at 6:04pm.

Commissioner

District Secretary