



## Board of Commissioners Meeting

*August 27, 2025*

Commissioner Hutcheson opened a regular Board of Commissioners meeting at 4:30pm. This meeting was also available to the public via Zoom. The following attended:

Commissioner Cameron

Commissioner Olson

Commissioner Headley

Commissioner Hallanger

Chief Goldstein

DC Huff

DC Stich

Finance Director Ballinger

### **Approve Minutes of Previous Meetings:**

*Commissioner Hallanger made a motion to approve the July 23, 2025 board meeting minutes as presented. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

### **Oath of Office:**

We have had four new hires recently; three of those being the new positions that the Board authorized earlier this year. Commissioner Hutcheson administered the oath of office to Firefighter/EMT Matheus Araujo-Silveira, Andrew Galloway, Daniel Olson II, and Firefighter/Paramedic Melissa Baker. Congratulations and welcome to the team!

### **Public Comments:**

None

### **Awards & Recognition:**

None

### **Verbal Reports:**

**Pulse Point:** Chief Goldstein provided an update on Pulse Point and stated that it will only be used for delta and echo level calls.

### **Written Reports:**

None

## **Action Items:**

**2025 Supplemental #1 Budget:** Staff presented the proposed 2025 Supplemental #1 Budget for adoption. An overview of salaries and benefits, health screening, wildland equipment, engine replacement plan and reserve funds was provided, as well as a discussion surrounding GEMT revenue. All questions by the Board were answered by staff.

*A motion was made by Commissioner Cameron to approve the 2025 Supplemental #1 Budget as presented. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

**Resolution 870-2025: Transfer to Capital Reserve:** *A motion was made by Commissioner Cameron to approve Resolution 870-2025: Transfer to Capital Reserve as presented. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

**Purchase SCBA Compressor (Staff Report 2025.08.27-01):** The SCBA compressor at St 21 is almost 20 years old and in need of replacement, as the current one is becoming more challenging to repair. The new proposed SCBA compressor will not exceed \$80,000 for all costs. This would be purchased through a coop purchase option (AKA piggybacking) through our Sourcwell Cooperative Agreement. This cost was included in the 2025 supplemental #1 budget.

*A motion was made by Commissioner Cameron to authorize the purchase of the SCBA compressor as outlined above and in Staff Report 2025.08.27-01. Commissioner Olson seconded the motion. All questions by the Board were answered by staff. No further discussion. Motion carried.*

**Purchase Lifepak 35s (Staff Report 2025.08.27-02):** Staff is requesting to upgrade our current Lifepaks. We would receive a trade-in credit for our current ones. The total cost, with the trade-in value, is \$327,450.56 (including sales tax and shipping). This would be purchased through a coop purchase option (AKA piggybacking) through our NASPO Cooperative Agreement. This cost was included in the 2025 supplemental #1 budget.

*A motion was made by Commissioner Cameron to authorize the purchase of the Lifepak 35s as outlined above and in Staff Report 2025.08.27-01. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

**Surplus Items at Shop (Staff Report 2025.08.27-03):** *A motion was made by Commissioner Cameron to surplus all items identified and as outlined in Staff Report 2025.08.27-03. Commissioner Hallanger seconded the motion. No further discussion. Motion carried.*

**Surplus Computers (Staff Report 2025.08.27-04):** *A motion was made by Commissioner Cameron to surplus all items identified and as outlined in Staff Report 2025.08.27-04. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

**POG 2064: Position Description: Radio Communications Specialist:** A new position description for additional duties that would be assigned to a current employee for radios was presented to the Board. This position can be assigned to anyone in the department at the discretion of the Fire Chief. There is no extra pay for this at this time, and it is not a new full-time (or part-time) position, but rather an add-on responsibility.

*A motion was made by Commissioner Cameron to approve POG 2064: Position Description: Radio Communications Specialist with edits provided at the meeting. Commissioner Headley seconded the motion. No further discussion. Motion carried.*

**POG 2079: Retirement Notification Program:** This is a new policy that provides an incentive for advance notice of an employee's retirement, which meets the terms outlined in the policy. The District would only fund a maximum of two employees per year and would be awarded on a first-come, first-served basis. The incentive is a one-time payment of \$4,500 per employee to assist with medical costs. After a lot of questions, discussion and suggested changes, the Board asked staff to re-work the policy and bring it back to a future meeting for consideration again.

## **Chief's Report:**

- The four new hires will start a six-week academy in November.
- Crews responded to a commercial fire on August 25 at Nippon/Patriot Rail. Great work by all who responded to the incident.
- We have a few people out on a wildland mobs.
- An email for an update on the public records request conclusion with IAFF Local 828/3375 (LFD) was sent at the end of July and they have still not responded.
- Site prep will start soon at St 24 for the mobile home delivery.
- HAAS alert press release went out recently and is being used in our front-line apparatus.
- Press release for the new stair chair we purchased went out recently, thanking the grant donor.
- Our annual audit will begin the week of September 29.
- Chief Goldstein will be out of the country on vacation from September 4-18.

## **Payroll:**

*Commissioner Headley made a motion to approve payroll totaling \$390,657.70 for warrant numbers 67137-67147 and EFTs dated August 5, 2025, and \$470,189.77 for warrant numbers 67197-67206 and EFTs dated August 20, 2025. Commissioner Olson seconded the motion. No further discussion. Motion carried.*

## **Vouchers:**

*Commissioner Hallanger made a motion to approve vouchers totaling \$1,133,248.05 for warrant numbers 67148-67196 dated August 14, 2025, and \$43,981.03 for warrant numbers 67207-67243 dated August 28, 2025. Commissioner Cameron seconded the motion. All questions by the Board were answered by staff. No further discussion. Motion carried.*

## **Announcements:**

None

## **Adjournment:**

The meeting was adjourned by Commissioner Hutcheson at 6:10pm.

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Commissioner

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District Secretary